



STATE OF MICHIGAN

**Family
Independence
Agency**

Memo

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Tel:
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To: Ken Hales, Director
Bureau of Juvenile Justice

Date: May 15, 2003

From: Rita Barker, Director
Office of Internal Audit

Subject: Review of Medications Procedures

The Office of Internal Audit performed a review of procedures for ordering and dispensing medications at the five Juvenile Justice facilities listed below:

Arbor Heights Center
Adrian Training School
Bay Pines Center
Nokomis Challenge Center
Shaawono Center

The purpose of our review was to determine if the facilities had procedures in place to ensure that prescription medications were controlled, kept in a secure area, and dispensed in accordance with the prescribing doctor's instructions.

Based on our review, we concluded that the facilities had written procedures for ordering, storing, and dispensing medications and were in compliance with those procedures.

Please contact me if you have any questions regarding this review.

C: D. Weatherspoon
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